

## **CATHEDRAL CHURCH OF ST. PAUL**

### **Chapter Minutes**

**April 20, 2011**

Members Present: Randy Abbott, Yemisi Arogundade, Susan Beard, Norman Hinton, Mark Kerhlikar, Martha Kichinko, Becky Miller, Joe Patterson, Barber Potts, Claire Ribelin, Norman Taylor, Paul Worrall, Constance G. Lynn, Clerk, Bill Ledbetter, Finance Chair, Robert Smith, Treasurer, Robert E. Brodie, Dean, Lori Casson, Dean's Assistant.

Fr. Brodie opened the meeting with a brief prayer at 7:05 p.m. in the Café.

DEAN'S REMARKS: Fr. Brodie handed out a pamphlet about a meeting to be held at St. Paul's Cathedral in Peoria on Saturday, May 14, 2011. It is sponsored jointly by the Diocese of Quincy of the Episcopal Church and Credo Institute. The theme of the meeting is, "Exploring Ministry Together." There are several sessions which will meet in the morning and afternoon and participants may choose one morning session and one afternoon session. The Dean encouraged as many Chapter members as possible plan to attend this event. On Sunday, May 15, 2011 at 5:00 p.m. The Welcoming and Seating of the Eleventh Bishop of Springfield in the Cathedral Church of the Diocese will take place. All the Diocesan Clergy have been invited to attend this special occasion.

MINUTES: The minutes of the March 23<sup>rd</sup> Chapter Meeting had been distributed to all the members present. The additions and corrections which had been suggested by members earlier were included as separate Addendum items. Norman Taylor moved and Paul Worrall seconded a motion to approve the minutes with the attached Addendums as given. Motion passed.

FINANCE REPORT: Bill Ledbetter gave the Finance Report. As of today, we have a \$12,000.00 balance and \$33,000.00 in unpaid bills. According to the enclosed chart of the report, our end of the month Cash Balance was \$7,346.00, and unpaid bills were \$21,850.00. We also owe \$11,800.00 on the Stevenson note. We have not paid the Diocesan Pledge yet. Paul Worrall moved and Claire Ribelin seconded a motion to accept the Finance Report as given.

BUILDING AND GROUNDS: A sudden problem with our door/phone intercom system developed today and Lori explained what the difficulty seems to be and what she has investigated to get this situation resolved as quickly as possible as this effects our security system and the safety of individuals in the building during business hours. Basically, the whole system needs to be replaced due to electrical and mechanical issues. She distributed a detailed description the work and equipment needed to have our system back in working order as quickly as possible. This information was provided by the AmeriCALL Representative Joe Ushman. The proposal included procuring used equipment which would be very reliable for our needs. All telephone units in the building would be replaced with updated instruments that will be compatible with the new system. The proposal puts the total cost of everything at \$2912.00. Joe Patterson knows Joe Ushman and the caliber of his work. Joe offered to call Mr. Ushman tomorrow and review this proposal with him. The Chapter needs to authorize this unexpected expense

which must be taken care of immediately. Paul Worrall moved and Claire Ribelin seconded a motion that we allocate \$2,912.00 for this project. Motion passed.

COMMITTEE REPORTS: Connie Lynn handed out a report updating the Memorial Gifts Fund. Following a brief discussion about the May Raffle, Becky Miller and Martha Kichinko volunteered to work on this fund raiser. Fr. Brodie showed the new flagon he received recently that will be a memorial gift in honor of Madalyn Maxwell and Thomas McGary. It will be used for the first time on Easter. He added that he needs Chapter authorization for this expense of \$2894.00 to be taken from the Memorial Gifts Fund. Joe Patterson moved and Susan Beard seconded a motion to pay Almy \$2894.00 from the Memorial money. Motion passed.

OLD BUSINESS: Bishop Martins and Father Brodie have discussed aspects of the Ethnic Ministry. There is a program at two banks in Beardstown sponsoring classes for youth and adults of the Mexican population to learn money management skills. We can help with this from resources provided by the Presiding Bishop who encouraged the Ethnic Ministry idea earlier this year. The Dean has been working on the project for planned visits to nursing homes. Rose and Bruce Hutchcraft are helping him with the details of this project. The College Ministry to serve the local colleges and universities is taking shape. Lenore Killam will be on the staff at UIS and can be helpful with the developments of this ministry.

NEW BUSINESS: Fr. Brodie announced that Bishop Martins will be here for the Services on Maundy Thursday, Good Friday, The Great Vigil of Easter, and Easter Day, (both services).

ANNOUNCEMENTS AND ADJOURNMENT: The next Chapter Meeting will be Wednesday May 18, 2011. Fr. Brodie spoke about Lori's brother-in-law who passed away yesterday. He may participate in a brief service at the funeral home Sunday evening. Arrangements are still pending. Since there was no further business to discuss, following a brief prayer, the meeting ended at 8:00 p.m.

Respectfully submitted,

Constance G. Lynn  
Clerk